



*Internal Use Only:*

Date Received:

**Refund Amount Requested:** \$\_\_\_\_\_ **Refund Processed:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **By:** \_\_\_\_\_

**Construction Deposit Paid in the Amount of:** \$\_\_\_\_\_ **Paid With Check Number:** \_\_\_\_\_

## Notice of Completion

Notice is hereby given that the undersigned is the Owner of the property located at:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

The work of improvement on the described property was **completed** on:

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ in accordance with the Master Architectural Committee's written approval through the above owners plans and submitted package.

**Owners Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

( ) Inspection Approved

\_\_\_\_\_  
\_\_\_\_\_

( ) Disapproved, due to the following:

\_\_\_\_\_  
\_\_\_\_\_

\$\_\_\_\_\_ was withheld from the construction deposit for the following architectural violation(s):

\_\_\_\_\_  
\_\_\_\_\_

Upon completion of improvements, submit this completed document with supporting documentation and picture(s) via:

**Please Send Via Email:** [jzamora@waltersmanagement.com](mailto:jzamora@waltersmanagement.com)  
**Mailing Address:** 401 Calle La Marina | Chula Vista CA, 91914  
**Phone Number:** (619) 397-5299